# **Professional Development Plan Form**

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| Student: | Sally  | Cooperating professional: | Patty  |

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| University supervisor: | Rebecca  | Advisor: | Jessica |

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| Date: | 9/5 |

**Goal 1**

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| Improve communication skills with team members. |

**Current level of performance:**

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| Currently I am at the beginning level regarding initiating contributions to the general discussion and activity planning that takes place during weekly team meetings. Current baseline data indicates that I contribute to the discussion an average of three times during a one-hour meeting. |

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| **Objective** | **Materials/resources** | **Progress notes** |
| 1. I will consult with CP and/or US to develop data collection strategies to monitor my contributions to team planning meetings.
 | Article on data collection strategies | 9/12—Read article, met with CP to create form |
| 1. I will collect baseline data.
 | Tally form to track contributions | 9/28—Baseline data collected 9/14, 9/21, 9/28 (see attached) |
| 1. I will review five activity books, curriculum guides, or other resources for activity ideas.
 | Activity books/curriculum guides located at the SPED office and at the practicum site. | 10/1—Reviewed resources, began notebook |
| 1. I will develop a notebook of relevant activities.
 | Notebook | 10/3—Finished notebook |
| 1. I will contribute at least six ideas for activities during the weekly one-hour team meetings for three consecutive weeks.
 | Tally form to track contributions | 10/19—Collected data on contributions during three consecutive team meetings: 10/5, 10/12, 10/19 (see attached) |
| 1. I will meet with CP to design data collection and progress monitoring methods for four target children.
 | Copies of target children’s IEP goals and objectives. | 10/22—Met and decided on forms |
| 1. I will collect data daily on four target children.
 | Data collection forms | 10/27—Began collecting data |
| 1. I will contribute at least four times about the progress of target children during the weekly one-hour team meetings for three consecutive weeks.
 | Tally form to track contributions | 11/17—Collected data on contributions during three consecutive team meetings: 11/3, 11/10, 11/17 (see attached) |